

A Regular meeting of the Buellton Union School District Board of Trustees was held on **Wednesday, January 11, 2017** in the Jonata Middle School Library.

Trustees Present: Elaine Alvarado, Joyce Azevedo, Marcilo Sarquilla and Ken Stevens

Trustees Absent: Mark Ream

Administration Present: Dr. Randal Haggard, Hans Rheinschild, Rebecca Holmes, Casey Cypert & Beverly Sherman

I. CALL TO ORDER, ROLL CALL, AND PUBLIC COMMENT ON CLOSED SESSION AGENDA BEGINNING AT 6:00PM

II. CLOSED SESSION -

- A. PENDING LITIGATION - (Pursuant to Govt. Code section 54957)
- B. PERSONNEL MATTERS - (Pursuant to Govt. Code section 54957)
- C. SUPERINTENDENT EVALUATION - (Pursuant to Govt. Code section 54957)

III. OPENING CEREMONY

- A. **CALL TO ORDER AND ROLL CALL** - *President Alvarado called the meeting to order at 7:07pm. She proceeded to announce all members were present with the exception of Mark Ream.*
- B. **REPORT OF ACTIONS TAKEN DURING CLOSED SESSION** - *President Alvarado then proceeded to report that the Board of Trustees just came out of closed session and no action was taken during this session On Items II.A or II.C. On Item II.B Joyce Azevedo Motioned to approve a \$3000 incentive for early notification from certificated employees for Retirement. Marcilo Sarquilla Seconded the motion Rollcall was made with a vote of 4-0, 1 absent. Due to a time constraint, Item II.C will be continued after the regular meeting where the board will go back into closed session.*
- C. **PLEDGE OF ALLEGIANCE**- *Led by Hans Rheinschild*

IV. CONTINUE OPENING CEREMONY

A. ESTABLISH ORDER OF THE AGENDA

B. GOVERNING BOARD COMMENTS – *Joyce Azevedo reported that SBCSBA will be holding their annual dinner on April 27th. Ellen Barger will be the speaker as well as the Teacher of the Year.*

C. BUELLTON PRIDE – *Hans Rheinschild and Kim Curtis presented Buellton Pride to five students who recently graduated from Club Read. Those students are Liliana Palacios, Naylea Bahena, Jessica Ocegüera, Alli Gonzalez and Daisy Logan. Mr. Rheinschild then presented Buellton Pride on their persuasive essays. Those students are Wesley Dunn, Kate Reitz, Merrick Weissner and Charlie Hrehor.*

D. CONSORTIUM PRIDE – *Beverly Sherman presented Consortium Pride to Armando Uribe and Jennifer Connolly. Armando Uribe recognized Jose Montano. He has come a long way and comes to class motivated and with a great fortitude. Jennifer Connolly recognized Omar Jabaieh for his huge efforts. He tries his best and completes his work every night.*

V. PUBLIC COMMENTS/STAFF COMMENTS – *No comments*

VI. CORRESPONDENCE - *No correspondence*

VII. SCHOOL/COMMUNITY REPORTS

- a. **PTSA** – *Heather West reported that they will reallocate some funds to help fund technology and the STEM class. Jog-A-Thon is coming soon.*

- b. Certificated – *Jen Cline said they are getting ready to go to Science Camp. They will be holding their parent meeting tomorrow.*
- c. Classified – *No report*
- d. Principal – *Jonata’s application for “Gold Ribbon School” has been accepted and hoping for a site visit soon. Anti-Bullying assembly coming up next week. The valley-wide professional development took place on Monday and was a very productive session.*
- e. Special Education Director – *Beverly Sherman reported that Dr. Holifield has been a great addition to our BUSD staff. She continued by saying that an Occupational Therapist has been hired and that person will come to the board for approval at next month’s meeting.*
- f. Director of Operational Services – *Casey Cypert reported that it was a quiet time during Winter Break. The Prop 39 amendments have been submitted and are awaiting their response to these.*
- g. Superintendent – *Dr. Haggard thanked Casey, Miguel and the rest of the maintenance staff for making Monday’s professional development a huge success.*

VIII. INFORMATION ITEMS

- (Action)** **A. Audit Report-** Travis Hole, CPA, partner from Moss, Levy & Hartzheim who conduct our audits will be present tonight to review the district’s audit report.

*Travis Hole was present tonight to review the Audit Report with the Board of Trustees. The district has no audit findings. The district received the highest rating possible and Mr. Hole thanked Rebecca Holmes and the district staff for this. Marcelo Sarquilla **MOTIONED** to approve the Audit Report as presented. Elaine Alvarado **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 4-0, 1 Absent.***
- (Action)** **B. Bond Funding Update-** A representative from Isom Advisors, A Division of Urban Futures, Inc. will be present to review the bond funding options.

*Jon Isom of Isom Advisors, A Division of Urban Futures, Inc. was present tonight to review the different funding option for the bond. Three different options were reviewed. Mr. Reif asked a question to Mr. Isom regarding the growth versus interest rates. Board of Trustees asked questions regarding the differences of these options. **No Action was taken on this item. Information Only.***
- (Information)** **C. Budget Update/Monthly Financial -** Dr. Haggard and Business Manager Rebecca Holmes will update the Board on the monthly financials for the District.

Dr. Haggard and Rebecca Holmes updated the Board on the budget for the district and reviewed expenditures and revenue that took place through December 31. Ms. Holmes also showed the board a trend in housing versus enrollment. **No Action was taken on this item. Information Only.***
- (Information)** **D. Enrollment and Staffing -** Dr. Haggard will update the Board on enrollment and staffing for both schools as of January 6, 2017.

*Dr. Haggard reported on staffing and enrollment for the district. **No Action was taken on this item. Information Only.***
- (Information)** **E. 2017-18 Academic Calendar –** An initial draft of a calendar will be presented to the Board for consideration.

*Dr. Haggard reviewed an initial draft of the 2017-18 academic calendar with the Board for review and recommendation before taking this to staff. **No Action was taken on this item. Information Only.***

IX. GENERAL ITEMS

- (Action) **A. Approval of Comprehensive School Safety Plan**- Hans Rheinschild will bring forth the School Safety Plan for board review and approval.

*Hans Rheinschild reviewed the Comprehensive School Safety Plan with the Board of Trustees. Marcilo Sarquilla **MOTIONED** to table the Comprehensive School Safety Plan. Ken Stevens **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 4-0, 1 Absent to table the Comprehensive School Safety Plan.***

- (Action) **B. 1st Reading of Board Policies**- The board will conduct a first reading of the following board policies:

BP 3515.7 "Firearms on School Grounds"
BP & AR 1230 "School-Connected Organizations"
BP 2121 "Superintendent's Contract"
BP & AR 3230 "Federal Grant Funds"

*A first reading of BP 3515.7 "Firearms on School Grounds", BP & AR 1230 "School-Connected Organizations", BP 2121 "Superintendent's Contract" and BP & AR 3230 "Federal Grant Funds". **No Action was taken on this item. Information Only.***

- (Action) **C. 2nd Reading of Board Policies** - The Board will conduct a second and final reading of the following board policies:

BP 0410 "Nondiscrimination in District Programs and Activities"
BP & AR 0450 "Comprehensive Safety Plan"
BP & AR 0520.2 "Title I Program Improvement Schools"
BP & AR 1312.3 "Uniform Complaint Procedures"
BP & AR 6142.1 "Sexual Health and HIV/AIDS Prevention Instruction"

*A second and final reading of BP 0410 "Nondiscrimination in District Programs and Activities", BP & AR 0450 "Comprehensive Safety Plan", BP & AR 0520.2 "Title I Program Improvement Schools", BP & AR 1312.3 "Uniform Complaint Procedures" and BP & AR 6142.1 "Sexual Health and HIV/AIDS Prevention Instruction" was made. Joyce Azevedo **MOTIONED** to approve the 2nd reads as presented. Marcilo Sarquilla **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 4-0, 1 Absent.***

- (Action) **D. Approval of Change the February 2017 Board Meeting**- Dr. Haggard will ask the Board for a change to the February 2017 board meeting due to the Superintendents conference that he will be attending the week of February 6th.

*Dr. Haggard brought forth a recommendation to chance the February 2017 board meeting. Joyce Azevedo **MOTIONED** to approve the change of the February 2017 board meeting to February 16th. Elaine Alvarado **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 4-0, 1 Absent.***

- (Action) **E. Approval of 2015/16 School Accountability Report Card (SARC) for Oak Valley Elementary and Jonata Middle School** - Dr. Haggard and Principal Rheinschild will review and 2015/16 SARC with the Board of Trustees.

*Dr. Haggard and Principal Rheinschild brought forth the School Accountability Report Cards (SARC) for both Jonata Middle School and Oak Valley Elementary. Marcilo Sarquilla **MOTIONED** to approve the School Accountability Report Cards as presented. Joyce Azevedo **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 4-0, 1 Absent.***

X. APPROVAL OF MINUTES/ACTION CONSENT AGENDA

CONSENT AGENDA SUMMARY

- (consent) 1. Minutes of the Regular Meeting held on Dec. 14, 2016
- (consent) 2. Approve for payment - General Fund Warrant Report: 12/6, 12/13 & 12/20
- (consent) 3. Personnel Action Form - (See attached list)
- (consent) 4. Approval of 4th Quarter Williams Uniform Complaint procedures
- (consent) 5. Approval of Consulting Services with Advanced Computer Experts for technology support services.

XI. CLOSING

a. Future Meeting Dates

February 8, 2017

March 8, 2017

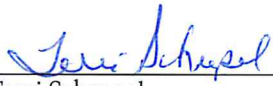
April 19, 2017

May 10, 2017

b. Adjournment

Joyce Azevedo MOTIONED to approve the Consent Agenda as presented. Marcilo Sarquilla Seconded the motion. Roll call was taken. The ayes have it with a vote of 4-0, 1 Absent. Elaine Alvarado read the Consent Agenda. There being no further business the open session of the meeting adjourned at 9:19pm.

Respectfully Submitted,



Terri Schrepel
Buellton Union School District



Ken Stevens - Clerk of the Board
Buellton Union School District